

# Burke's

KATHERINE DELMAR BURKE SCHOOL

## BURKE'S AFTER SCHOOL PROGRAM 2011-12

### Tree House

The Tree House, is part of our after school program for students in grades K-4. From the end of the regular school day until 6 p.m., the Tree House offers indoor and outdoor play, enrichment activities and opportunities for students to do homework. Acre Gourmet will provide a small snack for all students checked into the Tree House between 3:00-3:25 p.m. If your student will need more food during the afternoon, please send her an extra snack.

This program is available on school days beginning **Thursday, September 1**. **The Tree House for Kindergarten begins on Tuesday, September 6**. There is **NO** Tree House on Friday, **September 23**, due to the Lower School Picnic, and Wednesday, **June 6**, the last day of school. The Tree House will be available until 4 p.m. on the following early dismissal days if there is sufficient enrollment: **December 16, January 13, February 17, and May 25**. A sign-up sheet will be published with *Tuesday Notes* to assess our staffing needs on the early dismissal days listed above. The Tree House is not available during the school holidays.

Parents may sign up for the Tree House on a regular basis by purchasing a "block" of prepaid time, either 20 or 50 hours, at a cost of \$9.00 per hour. Before the "block" of prepaid time is completely used, parents will be advised to send in a check for a new "block" of time. Charges against the time will be in increments of one half-hour. Every child who checks into the Tree House will be charged a minimum of one half-hour. Parents may also sign up for the Sibling Dismissal Plan. This plan was created to accommodate families with siblings who have more than one dismissal time.

Financial assistance is available for those receiving school tuition assistance. Please make your request on this form.

**A late fee of \$10.00 will be charged if a child is picked up after 6:00 p.m., but before 6:10 p.m. After 6:10 p.m., an additional dollar will be charged per minute. Late fees are due the school day after the late pick-up and may be paid by cash or check made out to Burke's.**

A drop-in service is available at \$13 an hour for students whose parents have not purchased a "block" of time. Please pay at pick-up time.

Any changes in usual Tree House arrangements must be made by written note or telephone no later than 11:30 a.m. Please make sure that both the school and your child know that she is staying in the Tree House.

Please register using the bottom portion of this sheet and keep the top portion for your records.

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Please enroll my daughter(s) for the Tree House 2011-12.

Student's name(s) \_\_\_\_\_ Grade(s) \_\_\_\_\_

My daughter will attend the Tree House beginning (date) \_\_\_\_\_  
and will attend (please circle)

Daily      Monday      Tuesday      Wednesday      Thursday      Friday

Occasionally (will send a note to school on the day of attendance)

I enclose:      \_\_\_\_\_ \$900.00 for the first 100 hours of the Tree House service.  
                         \_\_\_\_\_ \$450.00 for the first 50 hours of the Tree House service.  
                         \_\_\_\_\_ \$180.00 for the first 20 hours of the Tree House service.

\_\_\_\_\_  
*Parents signature*

\_\_\_\_\_  
*date*