

Burke's Digital Citizenship Agreement

As a digital citizen of Burke's you will:

Respect yourself:

- ◆ Select names and images that portray you in a positive light
- ◆ Use appropriate language
- ◆ Be yourself
- ◆ Only post information that you would be willing to share with your mother, grandmother or your future high school admissions office
- ◆ Don't post personal information like your address, phone number, school name, social security number, etc.

Protect yourself:

- ◆ Don't reveal personal information
- ◆ Don't publish a schedule of your activities
- ◆ Set privacy settings
- ◆ Be sure of the facts you post
- ◆ Think before you post
- ◆ Tell a parent, guardian or teacher if you feel uncomfortable about anything you encounter online
- ◆ Be careful

Respect others:

- ◆ If you wouldn't say it in person, don't say it online
- ◆ If you have nothing nice to say, say nothing
- ◆ Don't forward it, don't visit it, don't condone it
- ◆ Teach and talk about *Real Relationships!*

Protect others:

- ◆ Zero tolerance of unacceptable behavior; report abuse
- ◆ Don't forward or pass on unacceptable material - delete it, stop the trail at *your* trashcan
- ◆ Consider the other person's feelings and act accordingly; think before you post
- ◆ Be careful

Don't steal:

- ◆ Piracy is theft - music, movies, software
- ◆ Piracy discourages creativity
- ◆ Piracy takes away the opportunity for emerging artists to succeed

Honor intellectual property:

- ◆ Citing the source of images and information
- ◆ Giving credit when credit is due
- ◆ Asking permission when you use them
- ◆ Linking to websites
- ◆ Sharing your own materials, e.g. Creative Commons licenses

At Burke's the digital citizen will:

- ◆ Use the Internet for school related purposes only
- ◆ Respect all equipment and hardware
- ◆ Share the network - use only the time needed online and do nothing to disrupt the work of others